



1546 NW 56th Street
 Seattle, Washington 98107
 Office: (206)-905-3684
 Fax: (206)-299-9743
 Email: hr@nujanservices.com
www.nujanservices.com

For Official Use Only
 Date Received: _____, 20____
 Reviewed by: _____
 Comments: _____

EMPLOYMENT APPLICATION

Nu Jan Building Services provides equal employment opportunity to all qualified persons, and does not unlawfully discriminate against any person on the basis of race, color, creed, religion, sex, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Please -

- Complete all items on the application, even if the information is included on your resume or other document submitted by you.
- Sign and date your application.
- Specify the exact title of the position in which you are interested.
- Type or print all requested information.
- If necessary, attach additional 8 1/2 " x 11" sheets of paper to this application.
- Submit your application to hr@nujanservices.com

Position Applying For: _____

Personal Information

1. Name (Last, First Middle)	3. Social Security # -- --	6. Driver's License (State/No.)
2. Address (Street)	4. Telephone Number () -	7. Alternate Telephone () -
Address (City, State, Zip Code)	5. Email Address	

General Information

Are you legally eligible for work in the U.S.A.? Yes No
(if yes, verification will be required)

Have you ever applied to or worked for Nu Jan Building Services before? Yes No
 If so, when?

Are any of your relatives currently working for Nu Jan Building Services? Yes No
 If so, please list name and department, if applicable.

Have you ever been convicted of a felony? Yes No
 If yes, please explain.

Employment Request

Minimum Salary Requested: \$ _____	If applicable, are you available for overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No
What is the earliest date you can begin work? _____	
How did you hear about this position? <input type="checkbox"/> Recruiter <input type="checkbox"/> Internet Job Posting <input type="checkbox"/> Newspaper Classified <input type="checkbox"/> Company Website <input type="checkbox"/> Other _____	

Employment History

**Please begin with most recent employment*

May we contact your current employer? Yes No Not Applicable

Employer: _____ Address: _____ _____ Supervisor: _____ Telephone: () _____ - _____	Dates of Employment: _____ _____ to _____ _____	Pay or salary Start: Final:	Position: Duties:	Reason for Leaving:
Employer: _____ Address: _____ _____ Supervisor: _____ Telephone: () _____ - _____	Dates of Employment: _____ _____ to _____ _____	Pay or salary Start: Final:	Position: Duties:	Reason for Leaving:
Employer: _____ Address: _____ _____ Supervisor: _____ Telephone: () _____ - _____	Dates of Employment: _____ _____ to _____ _____	Pay or salary Start: Final:	Position: Duties:	Reason for Leaving:

Education

School	Name	Location	Course of Study	Degree Obtained
High School/GED				
College/University				
Graduate School				
Vocational / Specialized				

Military

Military Service: Yes No

Branch: _____

Specialized Training:

References

Name	Company	Title	Contact Information

Signature / Certification

I certify that the facts set forth in this application are true, complete, and correct to the best of my knowledge. I understand that any misrepresentations, falsifications, or omissions on this application can be grounds for rejection of my application or, if I am employed by this company, for my immediate termination from employment. I authorize [Nu Jan Building Services](#) to make any necessary inquiries and investigations into my education, military, or employment history. I further authorize, unless otherwise indicated on this application, the release of my information to [Nu Jan Building Services](#) by any of the schools, services, or employers listed on this application.

Signature:

Date: